

# SINO-OCEAN GROUP HOLDING LIMITED

(Incorporated in Hong Kong with limited liability under the Hong Kong Companies Ordinance)  
(Stock Code: 03377)

## CORPORATE COMMUNICATION REQUESTS

In order to enable shareholders (“**Shareholders**”) of Sino-Ocean Group Holding Limited (the “**Company**”) to exercise their rights in an informed manner, and enhance communication between the Company and its Shareholders, the Company has established a shareholders communication policy to ensure that the Shareholders and investors are provided with ready, equal and timely access to balanced and understandable information about the Company.

### Corporate Communication \* Requests

The English and Chinese versions of all the Company’s corporate communications are available on the Company’s website at [www.sinooceangroup.com](http://www.sinooceangroup.com) (under the section headed “Investor Relations”) and The Stock Exchange of Hong Kong Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “**SEHK’s website**”).

In response to environmental protection and to improve the efficiency of communication with Shareholders and investors, Shareholders and investors can read the Company’s corporate communications from the Company’s website or SEHK’s website (the “**Website Version**”). If Shareholders and investors wish to receive a printed version (in English and/or Chinese) of the Company’s corporate communication, or if they wish to receive an email notification when the corporate communications are published by the Company on the Company’s website and SEHK’s website, you must apply in writing (specifying your name, address and request) to the Company through its share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the “**Share Registrar**”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, or by email (specifying your name, address and request) to [sinooceangroup.ecom@computershare.com.hk](mailto:sinooceangroup.ecom@computershare.com.hk). The Company will promptly upon your request send the corporate communication(s) to you in printed form free of charge. Even if you have chosen to receive all future corporate communications using electronic means but for any reason you have difficulty in receiving or gaining access to the Website Version of the corporate communications, the Company will, upon receiving your request in writing to the Share Registrar or by email to [sinooceangroup.ecom@computershare.com.hk](mailto:sinooceangroup.ecom@computershare.com.hk), send the corporate communications to you in printed form free of charge. Nonetheless, such request does not constitute a change in your election. Your request for the printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier).

If you would like to change your choice of language or means of receipt of the Company’s corporate communication(s), please send your request (specifying your name, address and request) via email to [sinooceangroup.ecom@computershare.com.hk](mailto:sinooceangroup.ecom@computershare.com.hk) or write to the Share Registrar (at the above address).

Should you have any queries relating to the content of this document, please call the Share Registrar’s service hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

\* *Corporate communication(s) means any document issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*